

DOCUMENT

List of Documents verified by DFO/Bank

Documents	Identity Check	Signature Check	Address Check
i) PAN Card			
ii) Voter's ID Card* (to be accepted with a self-signed cheque)			
iii) Driving licence (to be accepted with a self-signed cheque)			
iv) Defense ID/Govt. ID/Indian Post ID			
v) Employees ID card (for corporate salary Accounts) in the case of payroll accounts : if EMPLOYEE ID card is not there then letter of introduction from HR dept. or any authorized signatory to sign on company letter head - certifying identity and signature. However Bank has to be aware about the competent authority designated by the concerned employer to issue such letter/certificate. This will be done on each AoF for signature verification. In case of mailing address being different from the corporate address then any address proof document to be taken. In addition to the certificate from employer at least one of the officially valid identity proofs as mentioned above should be obtained. vi) In the case of Defense accounts, Defense ID cards are not permitted to be given for ISA. Hence in these account only a letter from the commanding officer of the regiment to be taken certifying ISA.			
vii) Photo Credit Card			